



THE CATHOLIC UNIVERSITY OF AMERICA

Catalog Announcements - 2015-2016

Academic Calendar for 2015-2016

The most up-to-date Academic Calendars for a given semester are on the Office of Enrollment Services website at <http://enrollmentservices.cua.edu/Registration-and-Records/AcademicCalendar.cfm>.

Note: In the event of class cancellations due to inclement weather or other circumstances, the university reserves the right to adjust the Academic Calendar.

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Fall (First) Semester 2015

Thursday, August 27	New student orientation begins.
Monday, August 31	Opening of classes.
Thursday, September 3	Mass of the Holy Spirit - University Mass, 12:10 p.m.; no classes held between 11:50 p.m. and 3:30 p.m.
Monday, September 7	Labor Day (Holiday: No classes).
Friday, September 11	Last day to register or add regular courses for credit, including comprehensive exams and internships (use Cardinal Station).* Last day to drop regular session courses without record (use Cardinal Station).*
Wednesday, September 16	Class of 2019 Convocation, 9:00 a.m.
Tuesday, September 22	No classes held after 5:00 p.m. (does not apply to Columbus School of Law)
Wednesday, September 23	Pope Francis visit (President's Holiday: No classes)
Friday, September 25	Final date to deposit theses and dissertations for October 2015 graduation.
Thursday, October 1	Last day for Summer 2015 graduation candidates to submit online diploma application (use Cardinal Station).
Monday, October 12	Columbus Day (Holiday: No classes).

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Tuesday, October 13 - Friday, October 16	Faculty submits interim grades for freshmen
Friday, October 16	Midterm. Last day to resolve grades of Incomplete from the previous semester. Last day to change to audit (must have dean's permission).
Monday, October 26	Pre-registration advising begins.
Monday, November 2	All Souls Liturgy. Memorial mass for deceased of the university community.
Monday, November 2	Registration for Spring (Second) Semester 2016 begins (use Cardinal Station).
Friday, November 13	Last day to withdraw from regular session classes with a "W" grade (use Cardinal Station).*
Monday, November 16	Last day to request pass/fail option (undergraduates only; must have dean's permission).
Wednesday, November 25	Thanksgiving recess begins.
Monday, November 30	Classes resume.
Tuesday, December 8	Patronal Feast of the Immaculate Conception (Holiday and Reading Day: No classes).
Saturday, December 12 - Sunday, December 13	Reading Period. (Note: Classes that meet on Saturdays will meet on Saturday, December 12.)
Monday, December 14	Last day of classes.
Tuesday, December 15 – Saturday, December 19	Final examination period.
Tuesday, December 22	All final grades due by 3:00 p.m.
Monday, January 4, 2016	Last day for Fall 2015 graduation candidates to submit online diploma application (use Cardinal Station).
Friday, January 8, 2016	Final date to deposit theses and dissertations for January 2016 graduation.

****Courses offered in dynamically dated sessions (those which do not extend the full length of the semester) may have earlier or later***

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deadlines. [These deadlines may be viewed via the calendar icon in Cardinal Station.](#)

Spring (Second) Semester 2016

Monday, November 2, 2015	Registration for Spring Semester 2016 begins (use Cardinal Station).
Monday, January 4	Last day for Fall 2015 graduation candidates to submit online diploma application (use Cardinal Station).
Monday, January 11	Opening of classes.
Monday, January 18	Rev. Martin Luther King, Jr., Day (Holiday: No classes).
Friday, January 22	Last day to register or add regular session courses for credit, including comprehensive exams and internships (use Cardinal Station).* Last day to drop regular session courses without record (use Cardinal Station).*
Thursday, January 28	Patronal Feast of St. Thomas Aquinas University Mass , 12:10pm; No classes held between 11:50 a.m. and 3:30 p.m.
Wednesday, February 10	Ash Wednesday
Monday, February 22 – Friday, February 26	Faculty submit interim grades for freshmen.
Tuesday, February 23	Administrative Monday: Classes follow a Monday schedule this day; Tuesday classes do not meet.
Friday, February 26	Midterm. Last day to resolve grades of Incomplete from the previous semester. Last day to change to audit (must have dean's permission).
Monday, February 29	Spring recess begins.†
Monday, March 7	Classes resume.
Tuesday, March 8	Last day for Spring 2016 graduation candidates to submit online diploma application (use Cardinal Station).
Tuesday, March 15	Registration for Summer 2016 begins (use Cardinal Station).
Monday, March 21	Pre-registration advising for Fall 2016 begins.

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Thursday, March 24	Holy Thursday. No classes; Easter recess begins.
Friday, March 25	Good Friday.
Sunday, March 27	Easter Sunday.
Monday, March 28	Easter Monday.
Tuesday, March 29	Classes resume. Registration for Fall (First) Semester 2016 begins (use Cardinal Station). Last day to request pass/fail option (undergraduates only; must have dean's permission).
Wednesday, March 30	Last day to withdraw from courses with a "W" grade (use Cardinal Station).*
Sunday, April 10	Founders Day.
Wednesday, April 27	Reading Day (No classes).
Friday, April 29	Final date to deposit theses and dissertations for May 2016 graduation.
Saturday, April 30	Last day of classes.
Sunday, May 1 – Monday, May 2	Reading Period.
Tuesday, May 3 – Saturday, May 7	Final examination period.
Monday, May 9	Grades for graduating students due by noon.
Tuesday, May 10	All other grades due by 3:00 p.m.
Friday, May 13	Baccalaureate Mass.
Saturday, May 14	Commencement exercises.
Friday, May 27	Law School Commencement.
Monday, May 9 – Saturday, August 13	Summer Session.

*Courses offered in dynamically dated sessions (those which do not extend the full length of the semester) may have earlier or later deadlines. *These deadlines may be viewed via the calendar icon in Cardinal Station.*

†Earlier scheduling to allow sufficient time between Spring and Easter breaks.

Summer Sessions 2016

Please see <http://summer.cua.edu/>.

Officers of the University

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The Mission Statement of the Catholic University of America

As the national university of the Catholic Church in the United States, founded and sponsored by the bishops of the country with the approval of the Holy See, The Catholic University of America is committed to being a comprehensive Catholic and American institution of higher learning, faithful to the teachings of Jesus Christ as handed on by the Church. Dedicated to advancing the dialogue between faith and reason, The Catholic University of America seeks to discover and impart the truth through excellence in teaching and research, all in service to the Church, the nation and the world.

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Aims of the University

The Catholic University of America is a community of scholars, both faculty and students, set apart to discover, preserve, and impart the truth in all its forms, with particular reference to the needs and opportunities of the nation. As a university, it is essentially a free and autonomous center of study and an agency serving the needs of human society. It welcomes the collaboration of all scholars of goodwill who, through the process of study and reflection, contribute to these aims in an atmosphere of academic competence where freedom is fostered and where the only constraint upon truth is truth itself.

As a Catholic university, it desires to cultivate and impart an understanding of the Christian faith within the context of all forms of human inquiry and values. It seeks to ensure, in an institutional manner, the proper intellectual and academic witness to Christian inspiration in individuals and in the community, and to provide a place for continuing reflection, in the light of Christian faith, upon the growing treasure of human knowledge.

As a member of the American academic community, it accepts the standards and procedures of American institutions and seeks to achieve distinction within the academic world.

Faithful to the Christian message as it comes through the Church and faithful to its own national traditions, The Catholic University of America has unique responsibilities to be of service to Christian thought and education in the Catholic community as well as to serve the nation and the world.

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Goals of the University

The Catholic University of America was founded in the name of the Catholic Church in the United States by Pope Leo XIII and the Most Reverends of this country as a national institution of learning. Given its

origins and the historic role of its ecclesiastical faculties, this university has a responsibility to the Church in the United States that is special to it: It is called to be an intellectual center of highest quality, where the relation between revealed truth and human truth can be examined in depth and with authority. It seeks, moreover, to do this in the light of the American experience. It is for this reason that, from its inception, the university has enjoyed a unique relationship with the Holy See and the entire Catholic community.

Established as a center for graduate study, The Catholic University of America has evolved into a modern American university, committed not only to graduate but also to undergraduate and professional education and to the cultivation of the arts. At every level, the university is dedicated to the advancement of learning and particularly to the development of knowledge in the light of Christian revelation, convinced that faith is consistent with reason and that theology and other religious studies themselves profit from the broader context of critical inquiry, experimentation, and reflection.

The university aims to achieve and maintain in higher education a leading place among Catholic and other privately endowed, research-oriented institutions of comparable size, purpose, and tradition. In particular, it seeks to maintain a position of special excellence in the fields of theology, philosophy, and canon law.

The Catholic University of America gives primacy to scholarship and scientific research and to the training of future scholars through its graduate programs, not only in order to advance scientific work but also because it recognizes that undergraduate and professional education of high quality also demands the presence of a faculty that combines teaching and professional activity with fundamental scholarship.

The university seeks the advancement of knowledge within a context of liberal studies, a context that reflects both its concern for the whole person and the distinctive wisdom to which it is heir as a Catholic institution. This dimension of learning is reflected particularly in its undergraduate programs where religious studies and philosophy are regarded as integral to curricula that include requirements in the arts and humanities, language and literature, and the natural and social sciences. Through its professional programs, the university seeks to educate men and women who can represent their respective professions with distinction and who are formed by the learning and values inherent in its academic and Catholic traditions.

In selecting disciplines or fields of specialization to be supported at an advanced level of study and research, the university accords priority to religious and philosophical studies and to those programs that advance the Catholic tradition of humanistic learning and that serve the contemporary and future needs of society and the Church. In supporting particular programs the university takes into account the present and potential quality of programs, making an effort to maintain present academic strengths, especially when these are not represented elsewhere.

The university recognizes that its distinctive character ultimately depends on the intellectual and moral quality of its members. To create an environment that is intellectually stimulating and characterized by the generosity and mutual support required for collegial life and personal

growth, the university seeks men and women who are not only professionally competent but who also can contribute to its Catholic, moral, and cultural milieu. The university seeks to preserve its tradition of collegial governance, fostering a climate within which all members of the university community have sufficient opportunities to influence deliberation and choice.

Though a research and teaching institution, the university recognizes that it is part of a larger community to which it has certain obligations consistent with its character. Its presence in the nation's capital and its unique relationship with the Catholic Church in America provide it with opportunities for influencing the resolution of the crucial issues of our time. In providing information and criteria by which public policy is shaped and measured, the university seeks to be of special service to the nation. Similarly, it seeks to be of service to the Church, not only through the preparation of clergy and other leaders for specific roles in the Church, but also through factual investigations and discussions of principles that influence policy. Thus, in dialogue and cooperation with contemporary society, The Catholic University of America sees itself as faithful to the challenge proposed by the Second Vatican Council for institutions of higher learning, namely, to put forth every effort so that "the Christian mind may achieve . . . a public, persistent, and universal presence in the whole enterprise of advancing higher culture" (Gravissimum educationis, n. 10).

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Accreditation and Memberships

Accreditation

Institutional

The Catholic University of America is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104. The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council of Higher Education Accreditation.

Specialized

Accreditation Board for Engineering and Technology
 American Bar Association
 American Chemical Society
 American Library Association
 American Psychological Association
 Association of American Law Schools
 Association of Theological Schools in the United States and Canada
 Commission on Collegiate Nursing Education
 Council on Social Work Education
 National Architectural Accrediting Board
 National Association of Schools of Music
 National Council for Accreditation of Teacher Education
 National Recognition from the American Association of School Librarians in partnership with the
 National Council for the Accreditation of Teacher Education
 Nurses' Examining Board of the District of Columbia

Memberships

Institutional

American Council on Education
 American Council of Learned Societies
 Association of American Colleges and Universities
 Association of Catholic Colleges and Universities
 Association of Governing Boards of Universities and Colleges
 Association of Graduate Schools in Catholic Colleges and Universities
 Consortium of Universities of the Washington Metropolitan Area
 Council of European Studies
 Council of Graduate Schools
 Council on Postsecondary Accreditation
 International Federation of Catholic Universities
 National Association of Independent Colleges and Universities

Specialized

American Association of Colleges for Teacher Education
 American Association of Colleges of Nursing
 American Association of Collegiate Registrars and Admissions Officers
 American Association of University Women
 American College Center for Study Abroad
 American College Health Association
 Association for Library and Information Science Education Associations
 Foreign Students Service Council
 Institute of International Education
 International Association of Universities
 International Federation of Library Associations
 Latin American Studies Association
 Music Industry Council
 National Association of Foreign Student Advisers (NAFSA): Association of International Educators
 National Association of Graduate Admissions Professionals
 National Association of Student Personnel Administrators
 National Catholic Educational Association
 National League for Nursing
 North American Association of Summer Sessions
 Oak Ridge Associated Universities
 Potomac River Basin Consortium
 Southeastern Universities Research Association
 Southern Regional Education Board
 University Corporation for Atmospheric Research

Schools of the University

School of Architecture and Planning

Programs lead to the degrees Bachelor of Science in Architecture; Master of Architecture (professional degree for students who have a preprofessional degree in architecture), Master of Architecture (professional degree for bachelors in fields other than architecture), Master of Architectural Studies, Master of Science in Sustainable Design, and Master of City and Regional Planning. Also available are several joint degrees including a joint Bachelor of Science in Architecture and Bachelor of Civil Engineering; Master of Architecture and Master of Sustainable Design; Master of Architecture and Master of City and Regional Planning; and Master of Architecture and Master of Science in Business Analysis and a certificate program in Sustainable Design.

School of Arts and Sciences

Programs lead to the degrees Bachelor of Arts, Bachelor of Science, Master of Arts, Master of Fine Arts, Master of Science, Master of Science in Library and Information Science, Master of Science in Information Technology with a concentration in Health Information Technology, and Doctor of Philosophy. The departments of the school offering graduate degrees are anthropology, biology, chemistry (chemical education), drama, education, English, Greek and Latin, history, library and information science, modern languages (Spanish), physics, politics, psychology, Semitic and Egyptian languages and literatures, and sociology. Interdisciplinary programs are available in early Christian studies, medieval and Byzantine studies, biotechnology, and nuclear environmental protection.

School of Business and Economics

School of Canon Law

Programs lead to the ecclesiastical degrees of Licentiate in Canon Law [J.C.L.], and Doctor of Canon Law [J.C.D.] The School offers a dual degree program in conjunction with the Columbus School of Law resulting in the J.D. [civil law] and J.C.L. [canon law] degrees. The Masters in Church Administration (M.C.A.) is a civilly recognized but non-ecclesiastical degree combining one semester of canon law study and one semester of study in a related field offered at C.U.A. (e.g., theology, music, business).

School of Engineering

Programs lead to the degrees Bachelor of Biomedical Engineering, Bachelor of Civil Engineering, Bachelor of Electrical Engineering, Bachelor of Mechanical Engineering, Bachelor of Science in Computer Science, Master of Biomedical Engineering, Master of Civil Engineering, Master of Electrical Engineering, Master of Mechanical Engineering, Master of Science in Computer Science, Master of Science in Engineering, Doctor of Philosophy.

Columbus School of Law

The law school offers the LL.M. and the Juris Doctor degree, with a broad curriculum that prepares graduates for a range of professional career opportunities. The school also has joint degree programs with the schools of arts and sciences, library and information science, philosophy, social service, and canon law. Concentrated certificate programs are available in communications law, securities law, law and public policy, and international law. Through a number of clinical programs, students can gain professional service and skills experience.

School of Philosophy

Programs lead to the degrees Bachelor of Arts, Master of Arts, and Doctor of Philosophy, to the ecclesiastical degrees of Bachelor, Licentiate, and Doctor of Philosophy, and to the Certificate in Pre-Theology Studies. The school offers a joint M.A./J.D. degree program with the Columbus School of Law and a joint Ph.B./S.T.B. degree program with the School of Theology and Religious Studies.

Benjamin T. Rome School of Music

Programs lead to the degrees Bachelor of Music, Bachelor of Arts; Master of Arts, Master of Music, Master of Music in Sacred Music; Doctor of

Philosophy (Musicology), Doctor of Musical Arts, Doctor of Musical Arts in Sacred Music. Also available are a joint degree program in music librarianship (Master of Arts in Musicology and the Master of Science in Library Science); a Graduate Artist Diploma (offered in cello, piano, violin, voice, and orchestral conducting); a minor in Latin American music within most graduate degree programs; and a nondegree Music Teacher Certification Program.

School of Nursing

Programs lead to the Bachelor of Science in Nursing, Master of Science in Nursing, Doctor of Nursing Practice and Doctor of Philosophy degrees. The Bachelor of Science in Nursing program prepares the student for both beginning professional nursing practice and graduate study. The Master of Science in Nursing program prepares the student for advanced practice nursing roles as a nurse practitioner in adult/geriatric, family, and pediatric (acute, primary care and dual tracks) nursing. The Doctor of Nursing Practice program prepares the student for roles involving the development and modification of health care systems and health care services as well as the direct care component of the advanced practice role. The Doctor of Philosophy (Nursing) program educates clinical nurse researchers who can teach, administer and contribute to policy formulation in the private and community health care sectors.

National Catholic School of Social Service

Programs lead to the Bachelor of Social Work, Master of Social Work, and Doctor of Philosophy degrees. The Bachelor of Social Work Program prepares students for direct entry into social work practice, under supervision, working in a wide range of social service settings. The Master of Social Work program prepares students for advanced entry into the social work profession with theoretical knowledge, practice skills, research utilization, and professional values. MSW candidates choose from 3 concentrations, clinical, social change, and combined (clinical and macro practice), as well two clinical specializations: clinical health and social work with military, veterans, and their families. The program leading to the Doctor of Philosophy degree is comprised of a foundation curriculum common to all students, a choice of electives to meet individualized specializations, and the dissertation as the capstone. The PhD prepares graduates for active scholarship, research, and leadership positions in social work.

School of Theology and Religious Studies

Academic areas of study: Biblical Studies, Church History, Hispanic/Latino Studies, Historical Theology, Liturgical studies/Sacramental Theology, Moral Theology/Ethics, Pastoral Studies, Religion and Culture, Religious Education/Catechetics, Spirituality, Systematic Theology, and joint degree programs in Catholic Education Leadership, and Religious Studies and Library Science. Academic and ministerial programs lead to the degrees Master of Arts, Master of Divinity, Master of Religious Education, Doctor of Ministry, and Doctor of Philosophy and to the pontifical degrees of Bachelor, Licentiate, and Doctor of Sacred Theology. Ministerial field training and seminars are provided in the Pastoral Formation Program. Theological College, under the direction of the Sulpician Fathers, provides for diocesan seminarians the spiritual formation and the opportunity for personal integration that are necessary for ordination to the priesthood in the Roman Catholic Church.

Metropolitan School of Professional Studies

The Metropolitan School of Professional Studies extends the resources and expertise of the university to the Washington area community by offering professional development, certificate, baccalaureate, and master's degree programs for adult students. Reflecting the tradition and educational values of The Catholic University of America, degree programs are based on a strong core component of study in the humanities, social sciences, and natural sciences. Individual programs are designed with maximum flexibility to meet the special needs of adult students, and classes are offered evenings and online to accommodate nontraditional schedules.

History

The decision to found The Catholic University of America was made by the bishops of the United States on Dec. 2, 1884. Pope Leo XIII, who was a source of encouragement from the beginning, gave the decision his formal approbation on April 10, 1887. The anniversary is commemorated annually as Founders Day. A certificate of incorporation was registered in the District of Columbia on April 21, 1887. After papal approval of the university's first constitutions was given on March 7, 1889, and what is now called Caldwell Hall was completed, the university opened with 37 students of the sacred sciences on Nov. 13 of the same year.

At the time, the modern American university was still in its infancy. The opening of The Johns Hopkins University in 1876 had marked its beginning. This institution in Baltimore was the first in the country to dedicate itself, not only to the preservation of learning and to teaching, as universities had been doing since the Middle Ages and as American institutions had been doing since the foundation of Harvard College on an English model in 1636, but also to the advancement of knowledge through research. In this it was following the example of the Prussian universities of the 19th century.

Very soon the conduct of research and the training of graduate students to carry it on became the hallmark of university status. By 1900, 14 institutions offering instruction for the doctorate, The Catholic University of America among them, considered themselves ready to form the Association of American Universities. In 1904 the university began to offer undergraduate programs as well.

As the article in its name suggests, The Catholic University of America was founded when it was thought that for some time to come American Catholics would be able to maintain only one institution of university standing. There had been occasional demands for such an institution for several decades. Meeting in their Second Plenary Council, in 1866, the bishops, who were interested especially in the higher education of the clergy, had expressed a desire to have under Catholic auspices a university in which "all the letters and sciences, both sacred and profane, could be taught." Although some Catholic colleges of the period had announced graduate offerings in the 1870s, they had defined them by adding courses rather than by the pursuit of investigation that graduate work is understood to entail.

Most Reverend John Lancaster Spalding of Peoria, Ill., became the principal champion of the Catholic university cause. In the Third Plenary Council of the Bishops, in 1884, he was able to persuade a majority that so long as they would "look rather to the multiplying of schools and seminaries than to the creation of a real university," the progress of American Catholics would be "slow and uncertain. A university," he said,

"is the great ordinary means to the best cultivation of mind." A gift from Mary Gwendoline Caldwell of Newport, R.I., made possible the foundation of a faculty of the sacred sciences as the nucleus around which a university could develop. Seen in the context of the development of American higher education as a whole, the institution that began with the decision of the bishops in 1884 became the principal channel through which the modern university movement entered the American Catholic community.

The life of The Catholic University of America has been more or less co-terminus with the movement, which now extends on an international scale. A particularly visible contribution of the university to the Church in the United States and to the nation at large has been its preparation of teachers, many of them diocesan priests or members of religious communities of men and women, for service in schools, seminaries and colleges throughout the country.

The expansion of the university into the arts and sciences began with the opening, in 1895, of what were called at the time the "faculties for the laity." Instruction in law and in technology was included. A structural evolution led to a comprehensive academic reorganization in 1930. In that year, in accord with patterns that had become general in the United States, the College and the Graduate School of Arts and Sciences were established. The School of Engineering and Architecture was also a product of this reorganization.

The School of Law had been established early in 1898, in the third year after its beginning as a department. The addition of several professional schools since 1930, with the incorporation of the National Catholic School of Social Service in 1947 and the former Columbus University in 1954; the consolidation that resulted in the establishment of the School of Religious Studies in 1973. The integration of the College and Graduate School into a single School of Arts and Sciences in 1975; the return of the School of Education to departmental status in 1986; and the re-establishment of canon law as a school within the university in 2002 have resulted in a complex of 12 faculties or schools: in architecture and planning, arts and sciences, canon law, engineering, law, library and information science, music, nursing, philosophy, religious studies, social service, and Metropolitan College. In 2006 the Board of Trustees approved the establishment of Metropolitan College as a separate school. Metropolitan College focuses on the admission of nontraditional students to its undergraduate degree programs and on the development of professional master's degree programs.

Undergraduates are admitted to the schools of architecture and planning, arts and sciences, engineering, music, nursing, and philosophy. A common admissions authority applies the same general standards to six schools. Metropolitan College admits its own students with the exception of master's degree candidates, who apply through the CUA Office of Graduate Admissions. To a considerable extent, undergraduates participate in the same classes in general subjects, share in other features of undergraduate life, and are governed by common regulations.

The composition of the university's student body has changed several times during its first century. At present, it resembles more than ever before what would be regarded as a typical American institution. About 50 percent of all students are undergraduates. Of the other 50 percent who are post-baccalaureate students, roughly two-thirds are in professional

schools. The latter have gained in proportion as the number of clerics and religious, who once constituted a large segment of students in arts and sciences, has declined.

When the university was established, its governance was delegated by the bishops to a board of trustees of 17 members. An act of Congress in 1928 amended the original certificate of incorporation to allow, among other things, an increase in the membership of the board.

Lay membership, however, was minimal until 1968. Under bylaws that it adopted in that year, the board, which now has 50 members, has equal numbers of clerical and lay members.

An official statement of the aims of the university that the trustees promulgated in 1970 transmits consistently the goals of the founders of a century ago. The first rector, Most Reverend John Joseph Keane, gave succinct form to these goals when he portrayed the institution that he was chosen to head as "a living embodiment and illustration of the harmony between reason and revelation, between science and religion, between the genius of America and the church of Christ." His words have been a guide for a century and will be a continuing challenge as long as the university endures.

[^top](#)

Academic Resources

Center for Global Education

111 McMahan

Phone: 202-319-5618

Fax: 202-319-6673

Web: <http://cge.cua.edu>

E-mail: cua-cge@cua.edu

International Student & Scholar Services (ISSS)

Director, Roy Braine

Associate Director, Gudrun Kendon

Education Abroad (CUAbroad)

Director, Ella Sweigert

Education Abroad Advisor, Grace Schneider

Administrative Assistant, Rita Barriteau

Mission Statement

The Center for Global Education (CGE) at the Catholic University of America (CUA) fosters a sense of international community that builds on the university's strong intellectual and Catholic mission. CGE coordinates and facilitates university-wide global education by sponsoring international exchanges of students and faculty and serving as a resource for departments and schools on campus that undertake international initiatives. In coordinating international initiatives, CGE advances the international character of the university by promoting, supporting, and developing a wide range of international and intercultural educational opportunities for members of the CUA community.

CGE includes two units: The Education Abroad unit ([CUAbroad](#)) develops

and administers international educational opportunities overseas for CUA and non-CUA students in coordination with CUA academic and administrative units as well as other institutions in the U.S. and abroad. The International Student and Scholar Services unit (ISSS) is responsible for institutional compliance with immigration-related federal regulations and facilitates the legal entry and acculturation of international students, faculty and visiting scholars by providing immigration and cultural advising and programming and by serving as the university's official liaison to the federal government for immigration-related issues.

Services

The Center for Global Education provides the following services to the CUA community:

- Provides university-wide international strategic vision
- Provides university-wide guidelines and standards (i.e. overseas crisis management, health, safety & liability overseas)
- Provides best practices in matters of education abroad
- Oversees and coordinates university-wide international agreements and Memoranda of Understanding
- Oversees the hosting of international visiting scholars, including Fulbright scholars, and visiting delegations
- Acts as a clearinghouse for CUA international programs and services
- Covers CUA overseas programs with emergency evacuation insurance
- Supports schools in their efforts to internationalize their curricula
- Provides staff and faculty training in overseas program management
- Administers a variety of education abroad programs around the globe (short-term, semester/year long, internships)
- Issues the International Student & Teacher Identity Cards (ISIC & ITIC)
- Hosts education abroad resource library
- Assists international students, scholars and faculty with immigration-related advising and cultural advising and programming
- Serves as the University's official liaison to the federal government for immigration-related issues

International Student and Scholar Services (ISSS)

111 McMahon

Phone: 202-319-5618

Fax: 202-319-6673

Web: <http://international.cua.edu>

Director, Roy Braine, braine@cua.edu

Associate Director, Gudrun Kendon, kendon@cua.edu

International Student and Scholar Services, ISSS, which falls under the Center for Global Education, supports the mission of the university by promoting international educational exchange within the university, to federal agencies, and to the world. ISSS seeks to ensure university compliance with applicable immigration-related regulations while facilitating the legal entry and transition of international students, faculty, and researchers. The office advocates on behalf of international students and scholars within the university and to federal regulatory agencies to ensure they are afforded every opportunity to complete their academic objectives. ISSS provides opportunities for international intercultural education and exchange, partnering with university departments and schools to provide educational and cultural programs that foster greater understanding and appreciation for other cultures and traditions.

Individually, ISSS partners with individual students and scholars to help them understand the federal regulations that govern their immigration status, to provide advice and guidance designed to assist the international community in preserving their legal status in the U.S. and in making the most out of opportunities that may arise. Institutionally, the office is charged with ensuring institutional compliance with the immigration regulations governing the various programs the federal government has authorized the University to administer. As such, the office is obligated to maintain up-to-date records on international students and scholars in the Department of Homeland Security's Student and Exchange Visitor Information System (SEVIS).

CUAbroad (Education Abroad)

111 McMahon

Phone: 202-319-6010

Fax: 202-319-6673

Web: <http://cuabroad.cua.edu>

E-mail: cua-cuabroad@cua.edu

Acting Director, Grace Schneider, schneiderg@cua.edu
Education Abroad Advisor, Robert Dowden, dowden@cua.edu
Education Abroad Advisor for Architecture Programs, TBD

CUAbroad, the education abroad unit of the Center for Global Education, develops and administers international educational opportunities through collaboration with CUA faculty, academic and administrative units as well as institutions in the US and abroad. Students may select from semester, academic year, summer and spring break study abroad options or pursue international internships. *CUAbroad* provides advising on program selection and credit transfer, pre-departure and re-entry services, international health insurance, the International Student ID Card, and information on scholarships and grants. *CUAbroad* is part of the Center for Global Education at CUA which advances the international character of the University by promoting, supporting, and developing a wide range of international and intercultural educational opportunities for members of the CUA community.

University Libraries

The libraries of The Catholic University of America provide resources and services integral to the intellectual endeavors of the university's students, faculty and staff.

Collections in the humanities, social sciences, theology and religious studies, and philosophy are located in The John K. Mullen of Denver Memorial Library, along with the Department of Rare Books and Special Collections and the Semitics Library/Institute of Christian Oriental Research. Separate campus libraries have specialized collections in architecture, engineering, mathematics, music, library science, physics, biology and nursing. Records of the university as well as manuscripts and artifacts that document the heritage of American Catholics are organized, preserved, and made accessible through the American Catholic History Research Center and University Archives, located in the Life Cycle Institute. Mullen Library and campus library collections total more than 1.3 million volumes of journals, books, dissertations and other research materials.

Graduate students have access to ALADIN as a benefit of CUA's

membership in the Washington Research Library Consortium. ALADIN includes the online library catalog for CUA and other consortium members, as well as electronic journals, full-text and article citation databases, image collections, and Internet resources. Students with valid, updated borrowing privileges may access ALADIN from off campus. Additional databases on CD-ROM may be searched at workstations in Mullen Library.

For materials not available at CUA, eligible students may borrow directly from the Washington Research Library Consortium or request books, articles and other items through the Consortium Loan Service. Many articles can be delivered electronically to the student's myALADIN account.

PC workstations for ALADIN access are available in all libraries. Students also may connect to the Internet through the wireless network in Mullen Library and may borrow laptops and wireless network cards.

Assistance with research is available at reference desks in Mullen and the campus libraries, by e-mail, and over the phone. Instruction in library research and the use of electronic resources is sponsored by Reference and Instructional Services, with hands-on sessions held in Mullen Library's computer-equipped classroom.

Students also have convenient access to the library resources of the Washington metropolitan area. These include the Library of Congress and many specialized public and private collections such as The Dumbarton Oaks Library, The Folger Shakespeare Library, The National Archives, The National Library of Medicine and the libraries of the Washington Theological Consortium.

CUA Technology Services

computing.cua.edu

CUA Technology Services (formerly known as the Center for Planning and Information Technology) provides computing and network facilities to students and faculty for their educational and research activities, supports The University's information systems, manages the campus network and provides information resources and telecommunication services. The center provides leadership on the ethical use of computing. Numerous public lab areas and classrooms are equipped with desktop computers. All residence hall rooms have network connections via a gigabit ethernet campus backbone.

Technology Services also supports Internet tools such as Web browsers, Telnet, FTP and electronic mail. Numerous Web tools are also available for instructional and research purposes. Popular software programs for Microsoft Windows and Apple Macintosh are supported in the public computing areas.

The campus network consists of Sun Microsystems servers and Intel servers running Solaris, VMS, Windows NT and Linux operating systems, numerous workstations and more than 1,500 networked Windows-based Intel powered and Macintosh desktop computers, with direct access to the Internet and Washington Research Library Consortium. The central systems are accessible via direct connections on campus and remotely via the Web.

Technology Services issues a VMS and an NT account to all faculty, staff

and students. It also provides students, faculty, and staff with an extensive computer education and training program. The CUA Computing Web site provides details about computing at CUA, including information about training, computing resources available, a knowledge bank, a computing guide and activities underway.

The CUA Computing Information Center, located within Technology Services, provides service and support to the campus community. It provides answers to technology questions and fields telephone calls regarding assistance needed on campus. The information center has become a very effective clearinghouse for receiving, tracking, and resolving problems and issues with technology on campus. Users may also request assistance via the Online University Computer Help (HELP) system at help.cua.edu.

A general computing area in Leahy Hall, with both MS Windows and Macintosh machines, is open 24 hours a day during the semesters. Other computer-equipped classrooms and computing areas are open and monitored by Technology Services, and available for use by any CUA student, faculty member, or staff.

Further information on Technology Services is available at computing.cua.edu. Students with special ADA (Americans with Disabilities Act) technology needs should contact Raylene Dufresne, the Director of Instructional Technology at computing.cua.edu/teaching/index.cfm, or by email sent to dufresne@cua.edu.

Consortium of Universities of the Washington Metropolitan Area

Cooperation among the institutions of higher education in the metropolitan area is provided by the **Consortium of Universities of the Washington Metropolitan Area**. The consortium consists of 13 universities: American University, The Catholic University of America, Gallaudet University, George Mason University, The George Washington University, Georgetown University, Howard University, Marymount University, National Intelligence University, National Defense University, Trinity Washington University, University of the District of Columbia, and University of Maryland at College Park.

Students following an approved on-campus program leading to a degree who need a course not offered at CUA to complete their degree requirements may select from the combined offerings of the above institutions the particular course which best meets their needs. Students provisionally admitted to a degree program, non-degree, and online-only students are not eligible to register for courses through the Consortium. Students in certain degree programs are excluded, and some courses are not open for participation. Courses taken through the Consortium may not be used to replace a grade of F earned in another course. See <http://enrollmentservices.cua.edu/Registration-and-Records/Consortium.cfm> for additional information on program and course exclusions.

In order to register for a course through the consortium, a student must be currently registered at Catholic University. Students may take consortium courses for credit only and must have the approval of their adviser, chair, school dean, and consortium coordinator. As other universities in the consortium may have different academic calendars and grading deadlines, students are strongly advised against cross-registration through the

consortium during their final semester prior to graduation as doing so could result in delayed graduation.

The student registers and pays tuition at the home institution where the record of academic achievement is maintained in accordance with its policies. However, special fees for specific courses are paid by the student directly to the institution offering the course.

Oak Ridge Associated Universities

Since 1946, students and faculty of The Catholic University of America have benefited from its membership in Oak Ridge Associated Universities, ORAU. ORAU is a consortium of 96 colleges and universities and a contractor for the U.S. Department of Energy, DOE, located in Oak Ridge, Tenn. ORAU works with its member institutions to help their students and faculty gain access to federal research facilities throughout the country; to keep its members informed about opportunities for fellowship, scholarship, and research appointments; and to organize research alliances among its members.

Through the Oak Ridge Institute for Science and Education, ORISE, the DOE facility that ORAU operates, undergraduates, graduates, postgraduates, as well as faculty enjoy access to a multitude of opportunities for study and research. Students can participate in programs covering a wide variety of disciplines including business, earth sciences, epidemiology, engineering, physics, geological sciences, pharmacology, ocean sciences, biomedical sciences, nuclear chemistry, and mathematics. Appointment and program length range from one month to four years. Many of these programs are especially designed to increase the numbers of underrepresented minority students pursuing degrees in science- and engineering-related disciplines. A comprehensive listing of these programs and other opportunities, their disciplines, and details on locations and benefits can be found in the *ORISE Catalog of Education and Training Programs*, which is available at <http://www.oraugov.gov/orise/educ.htm>, or by calling either of the contacts below.

ORAU's Office of Partnership Development seeks opportunities for partnerships and alliances among ORAU's members, private industry, and major federal facilities. Activities include faculty development programs, such as the Ralph E. Powe Junior Faculty Enhancement Awards, the Visiting Industrial Scholars Program, consortium research funding initiatives, faculty research and support programs as well as services to chief research officers.

For more information about ORAU and its programs, contact Ralph A. Albano, associate provost for sponsored research and director of technology transfer, ORAU councilor for The Catholic University of America, or Monnie E. Champion, ORAU corporate secretary at 865-576-3306; or visit the ORAU Web site at <http://www.oraugov.org>.

Summer Sessions

In summer 2016 The Catholic University of America will offer more than 450 courses in all schools and departments, to qualified high school, undergraduate and graduate students. In addition to academic courses for credit, CUA offers special programs for librarians and teachers. Pre-college programs will include Summer College, architecture, and percussion. For more information, visit <http://summer.cua.edu>.

Undergraduate Admissions

Admission

(<http://policies.cua.edu/enrollment/admissionfull.cfm#i>)

The Catholic University of America admits students of any race, color, national or ethnic origin, sex, age or disability to all the rights, privileges, programs and activities generally accorded or made available to students at the university. It does not discriminate against students or applicants for admission, or employees or applicants for employment on the basis of race, color, national or ethnic origin, or on the basis of sex, age or disability, in the administration of its educational or admissions policies or in any aspect of its operations. Admission for undergraduate students to all schools of the university is administered by the Office of University Admissions. Please address all inquiries, requests for application forms and subsequent correspondence to the Office of University Admissions, The Catholic University of America, Washington, DC 20064. (Visit <http://admissions.cua.edu>, phone 202-319-5305 or toll-free in the U.S. 1-800-673-2772, fax 202-319-6533 or e-mail cua-admissions@cua.edu.)

Regular Freshman Admission

(<http://policies.cua.edu/enrollment/admissionfull.cfm#iii>)

Students applying to The Catholic University of America for fall admission should submit a completed Application for Admission prior to the February 15 priority application deadline. Applications received after February 15 will be accepted on a rolling basis. If admitted as a Regular Decision candidate to CUA, applicants must submit a nonrefundable enrollment deposit by May 1.

A. Early Action

Academically outstanding candidates who view The Catholic University of America as a top choice for their undergraduate education and who wish to learn of their admission early in their senior year may consider applying Early Action. The application deadline for Early Action is November 1.

Candidates will learn of the decision prior to January 1. Candidates not accepted under the Early Action program can be deferred to the regular review. Early Action Admission is nonbinding and the enrollment deposit deadline is May 1.

B. Early Decision

Students who have identified The Catholic University of America as their first-choice institution may apply under our binding Early Decision program. The deadline for Early Decision is November 15 and students are notified before January 1. Students will also be notified of any merit and need-based awards with their offer of admission. Applicants for Early Decision are required to submit the Early Decision Agreement, which must be signed by the student, a parent/guardian, and the school counselor. Under the terms of the Early Decision Agreement, students who are offered admission are required to withdraw all other applications and must submit their non-refundable enrollment deposit by January 15.

The Early Decision option is intended for students who have determined that Catholic University is the right fit for them and they demonstrate that commitment by agreeing to attend the institution if admitted. Students who choose to apply Early Decision are recognized by the Committee on Admission as having made this first choice commitment, which can provide an advantage in the review process.

Early Decision candidates receive the same consideration as all other applicants for merit and need-based financial assistance.

C. Required Credentials for Freshman Candidates

An application is complete when the Office of University Admissions has received the following:

1. The completed application form and \$55 nonrefundable application fee;
2. Official transcript from all high schools attended;
3. A completed Secondary School Report attached to an official school profile;
4. An official ACT or SAT I score report (optional for Admission);
5. A letter of recommendation;
6. An essay.

D. Secondary School Record

The university expects that candidates will have undertaken appropriately challenging curriculum in their secondary school program. Special note is taken of enrollment in Advanced Placement, International Baccalaureate and/or Honors classes.

It is recommended that secondary school preparation consist of 17 academic units, including four years of study in both English and social studies, three years of mathematics, three years of science (including at least one year of laboratory science), at least two years of study in a foreign language, and one year of study in the fine arts or humanities.

Engineering candidates should have four years of mathematics and four years of science, including both chemistry and physics.

Nursing candidates should have a year in both chemistry and biology.

Home-schooled students should submit a complete record of all courses earned and a final transcript.

E. Standardized Tests

Catholic University's test-optional policy, which is a five-year pilot program starting with applications for the fall 2016 term, means that students are no longer required to submit SAT and ACT scores to be considered for admission. Students who choose not to submit SAT or ACT scores will still receive full consideration for admission and merit scholarships.

Please note: Students who choose to enroll at Catholic University will be required to submit their test scores upon enrollment

All candidates who chose to enroll must submit results from a standardized test either the SAT I test or the ACT. The highest scores presented will be considered from any administration or combination of administrations. Students submitting scores from the ACT in lieu of the SAT I test should submit the optional writing section of the ACT as well.

CUA uses SAT II test results for placement purposes only.

F. Advanced Placement and Credit

Advanced placement and credit may be offered to exceptionally qualified students. Advanced placement is based on national Advanced Placement examinations, collegiate-level courses taken in secondary school or college, and/or examinations administered by the university. Consult individual schools of the university for information about accepted areas of advanced placement, criteria, and restrictions. Additional information may be found at <http://admissions.cua.edu/test/>.

G. Auditions for Applicants to the Benjamin T. Rome School of Music

An audition of at least 10 minutes, either scheduled in person or submitted by tape, is required.

Applicants applying for Early Decision must audition by December 5.

Applicants for the undergraduate degree program in composition must audition and submit original compositions for review by the music faculty. Those considered for the University Honors Program in music history and literature are not required to audition unless they desire advanced standing in piano study.

Faculty recommendations for admission are based upon the audition. Specific requirements may be obtained at <http://music.cua.edu>.

F. University Honors Program

A separate application is not required for the honors program. Selection for participation is made based on the materials submitted in support of the application for admission. The University Honors Program offers students of high caliber a special curriculum that is oriented towards the liberal arts and designed to complement individual majors with an integrated world view. Full details of the program can be found at <http://honors.cua.edu/> and in the Announcements.

Transfer Admission

(<http://policies.cua.edu/enrollment/admissionfull.cfm#iv>)

A. Application Method

Transfer students may apply for admission in either the fall or spring semesters. The deadline is **June 1** for fall applications. The deadline is **November 15** for spring applications. Note, the School of Nursing does not accept transfer applications.

Final terms of admission are conditioned by the following: (1) credits must represent work which is applicable to a current curriculum in the university; (2) credits must represent work which is substantially equivalent in quality and quantity to the work pursued here for which it is to be substituted; (3) only courses passed with a grade of at least C (when D is passing) will be considered; (4) no more than the equivalent of one semester's credit at this university will be given for a semester of work done elsewhere; (5) of the last 36 to 40 semester hours of credit earned for the degree, 30 semester hours (60 hours for the School of Arts and Sciences) must be earned at The Catholic University of America.

For those entering at the sophomore or junior class level, distribution requirements may be modified. Consult the dean of the appropriate school.

Credits taken outside The Catholic University of America are not considered when calculating the student's grade point average at CUA.

On the recommendation of the cognizant dean, credit for educational experiences in programs of the armed services will be accepted for transfer after completion of at least one semester of full-time study in a degree program at this university and for such courses as are substitutes for courses required in the degree program.

B. Required Credentials for Transfer Candidates

Transfer applications are considered complete when the Office of University Admissions has received the following:

1. The completed application form and \$55 nonrefundable application fee;
2. Statement of intent;
3. A complete, official secondary (high) school transcript;
4. One official transcript from each postsecondary institution attended;
5. A letter of recommendation;
6. SAT or ACT score report (may be waived if applicant has completed 24 or more college credits).
7. Certification of Good Standing

Information on the transfer of credit can be found at <http://policies.cua.edu/academicundergrad/transferofcredit.cfm> .

International Student Admission

(<http://policies.cua.edu/enrollment/admissionfull.cfm#v>)

Please consult the Web sites <http://admissions.cua.edu/international/> and <http://international.cua.edu/students/> for additional information.

A. Application Method

Applications should be submitted to the Office of University Admissions no later than January 15 for fall semester (classes beginning in August) and November 15 for the spring semester (classes beginning in January). Because of the delays that often occur in obtaining and evaluating credentials, prospective international students should submit complete applications for admissions well in advance of the deadlines.

B. Required Credentials for International Candidates

International Applications are considered complete when the Office of University Admissions has received the following:

1. The completed International Undergraduate Application and \$55 nonrefundable application fee;
2. Official, certified, translated transcripts of all previous education equivalent to secondary and postsecondary education in the United States. All transcripts issued from outside the United States must be certified by a recognized evaluator of international educational records (such as [WES](#) or [AACRAO](#)), even if in the English language. Education completed at institutions outside of the United States, as shown by official documents, may be accepted as

equivalent to educational experience in the United States.

3. An essay as specified in the Undergraduate Application for Admission;
4. Supporting documentation that verifies the availability of sufficient funds;
5. Official documentation of English language proficiency (see requirements below).

C. English Language Proficiency

All students from countries and areas where English is not the common, spoken language (even if the student is already a resident of the United States) must have a practical understanding of spoken and written English to benefit from instruction, study and examinations in that language. Course work at The Catholic University of America requires university-level English language proficiency and skills. The Catholic University of America, therefore, requires all applicants whose native language is not English to take the Test of English as a Foreign Language (TOEFL www.ets.org/toefl/) or an International English Language Testing System exam (IELTS <http://www.ielts.org>) before they can be considered for final admissions. The minimally accepted undergraduate TOEFL score is an 80. Students taking the TOEFL should have at least 20 out of 30 in each of the TOEFL subcategories. The minimally accepted undergraduate IELTS score is 6.5. Individual IELTS test module scores are also reviewed in addition to the overall IELTS score. Students should have test results sent directly to The Catholic University of America.

The TOEFL/IELTS requirement can be waived on a case-by-case basis should the applicant have appropriate documentation of successful completion of one of the following:

1. CUA's Intensive English Program;
2. Level 112 in the intensive English program offered by an ELS Language Center (<http://www.els.com>);
3. An Intensive English program at an accredited institution of higher education;
4. A college-level English Composition class determined to be the equivalent of or more advanced than CUA's English Composition 101 course, with a grade of B or above;
5. A graduate degree, a Bachelor's Degree (B.A. or B.S.), or an Associates Degree (A. A.) from an accredited U.S. institution of higher education or a high school diploma. (Graduates from a U. S. high school are required however to submit SAT/ACT scores.)

New Section 5650

Students With Disabilities

(<http://policies.cua.edu/enrollment/admissionfull.cfm#vi>)

Disability services, designed to support and encourage the integration of students with disabilities into the mainstream of the university community are provided through the Office of Disability Support Services (DSS). To be eligible for services at CUA, students must register with DSS and submit documentation of disability. Recently admitted students are encouraged to contact DSS beginning June 1 to begin the registration process. For more information on services or documentation requirements and registration

procedures, please contact the Office of Disability Support Services at 202-319-5211, TTY 202-299-2899, e-mail cua-disabilityservices@cua.edu or visit the DSS Web site at <http://disabilityservices.cua.edu>.

Admission of Nondegree Students

(<http://policies.cua.edu/enrollment/admissionfull.cfm#vii>)

A student who does not wish to pursue a degree program at The Catholic University of America but who wishes to follow courses independently or in a program required for a certificate, either for credit or as an auditor, may apply for admission as a nondegree student. The application must be accompanied by a \$55 nonrefundable application fee and official transcripts of all previous high school and postsecondary work. In lieu of a transcript, a properly qualified student who is working toward a degree at another institution may submit written authorization for temporary enrollment at this university from the cognizant dean of that institution.

Admission as a nondegree student is limited to **9 credit hours** unless renewed by the dean of the school for registration in subsequent consecutive semesters or summer sessions. No fee is charged for requesting such renewal. A nondegree student who does not enroll in consecutive terms or who enrolls in a different school must submit a new application for admission, which must be accompanied by the application fee.

A nondegree student who wishes to be considered for admission to a degree program must submit the application and supporting documents ordinarily required for admission to the Office of University Admissions and should consult with the appropriate dean or chair of department before enrolling, since the mere accumulation of courses will not satisfy requirements for degrees.

Readmission

(<http://policies.cua.edu/enrollment/admissionfull.cfm#viii>)

Prior to the first day of classes, admitted freshmen students may request in writing that their admission be deferred to a future semester. Admitted students can defer for only one year- i.e. applicants for the fall term may defer to the following spring, summer, or fall terms, but no further. Deferrals are granted on a case by case basis to students who encounter unforeseen opportunities or circumstances. The request should provide documentation for service work, military service or a medical condition. Students who are granted deferment may not enroll as a student on a full-time basis at a different institution during that year and may only take a maximum of 6 credits throughout the deferral period. Official copies of transcripts indicating academic coursework taken while deferring must be submitted to the Office of Admissions at least 15 days prior to beginning of the new start term. In the event there are changes that are negative and significant to a student's deferred application, the Office of Admissions reserves the right to revoke a deferred candidate's offer of admission. Students who enroll after deferring will be evaluated for credit, student status, and financial aid. International students and transfer students wishing to defer their admission must seek approval by the Office of Undergraduate Admissions.

Deferring Admission

(<http://policies.cua.edu/enrollment/admissionfull.cfm#IX>)

Prior to the first day of classes, admitted freshmen students may request in writing that their admission be deferred to a future semester. Admitted students can defer for only one year- i.e. applicants for the fall term may defer to the following spring, summer, or fall terms, but no further. Deferrals are granted on a case by case basis to students who encounter unforeseen opportunities or circumstances. The request should provide documentation for service work, military service or a medical condition. Students who are granted deferment may not enroll as a student on a full-time basis at a different institution during that year and may only take a maximum of 6 credits throughout the deferral period. Official copies of transcripts indicating academic coursework taken while deferring must be submitted to the Office of Admissions at least 15 days prior to beginning of the new start term. In the event there are changes that are negative and significant to a student's deferred application, the Office of Admissions reserves the right to revoke a deferred candidate's offer of admission. Students who enroll after deferring will be evaluated for credit, student status, and financial aid. International students and transfer students wishing to defer their admission must seek approval by the Office of Undergraduate Admissions.

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Registration

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Registration Period

<http://policies.cua.edu/academicundergrad/regundergradfull.cfm#I>

The registration period is announced each year in the Academic Calendar. No student will be permitted to register later than the last day of the registration period, or register or add courses after the date published in the relevant Academic Calendar, absent approval from the Provost or his/her designee.

New Students

<http://policies.cua.edu/academicundergrad/regundergradfull.cfm#II>

New undergraduate students receive instructions concerning their initial registration after they have been notified of acceptance. A student may register only after receipt of official notification of admission and submission of an enrollment deposit. It is the responsibility of the student to obtain formal admission prior to registration.

Continuing Students

<http://policies.cua.edu/academicundergrad/regundergradfull.cfm#III>

The university provides a period of registration for all currently enrolled students prior to the end of each semester in order to determine such matters as housing allocations, class scheduling, student financial aid, and faculty and staff requirements which must be planned before the new semester begins.

Continuing student must register for the following semester at the designated times and according to the procedures set forth in the schedule of classes.

A continuing undergraduate student who does not register is presumed to be planning to withdraw from the university. If such is not the student's

intention, and if the student has neglected to register for other reasons, the student may receive permission to register during the prescribed period for new and transfer students by applying for readmission to the university. Readmission forms are available in the Office of the Academic Dean (A readmission fee is charged.)

Consortium Registration

(<http://policies.cua.edu/academicundergrad/regundergradfull.cfm#IV>)

Application forms and instructions for registration in a course offered by a member institution of the Consortium of Universities of the Washington Metropolitan Area may be obtained in the Office of Enrollment Services. A student may take consortium courses only for credit and must have the approval of the adviser, chair, dean and consortium coordinator.

Regulations and registration procedures are published in detail

at <http://enrollmentservices.cua.edu/Registration-and-Records/Consortium.cfm>.

Auditing

(<http://policies.cua.edu/academicundergrad/regundergradfull.cfm#V>)

A student who has been admitted to the university and who wishes to attend a course without satisfying its formal requirements may, after registering for the course and securing the permission of their school dean, have the grading basis changed to audit. Students must also complete the [Registration Status Change Form](#) with both their school dean's office and the Office of Enrollment Services. Students remain responsible for paying the applicable tuition and fees for the course.

Credit will not be granted for auditing a course. Audit or "not for academic credit" classes cannot be counted for enrollment certification, for fulfillment of degree requirements, for financial aid purposes, or for loan deferment purposes, regardless of billing or registration status.

Auditors are required to attend a minimum of one-half (1/2) of the class sessions. If this requirement is not met, the Office of Enrollment Services may, solely upon notice of the instructor of insufficient attendance, delete the course from the student's record.

Course Numbers

(<http://policies.cua.edu/academicundergrad/regundergradfull.cfm#VI>)

Courses numbered from 100 to 499 carry undergraduate credit only. Courses numbered from 500 to 599 are open to graduate and qualified undergraduate students. Courses numbered from 600 to 999 are open to graduate students only, unless special circumstances apply and with permission of the dean.

Enrollment

policies.cua.edu/academicundergrad/enrollundergradfull.cfm#iii

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Full-Time Study

<http://policies.cua.edu/academicundergrad/enrollundergradfull.cfm#iii>

Part-Time Study

<http://policies.cua.edu/academicundergrad/enrollundergradfull.cfm#iv>

Enrollment of Undergraduates for Graduate Study

<http://policies.cua.edu/academicgrad/enrollgradfull2.cfm#v>

Continuous Enrollment

<http://policies.cua.edu/academicundergrad/enrollundergradfull.cfm#vi>

Change of Enrollment

Academic Leave

<http://policies.cua.edu/academicundergrad/changeundergrad.cfm>

Additional Important Information for Students Receiving Federal Financial Aid

<http://financialaid.cua.edu/Policies/>

Change of Course

<http://policies.cua.edu/academicundergrad/changeundergrad.cfm>

Withdrawal from a Course

<http://policies.cua.edu/academicundergrad/changeundergrad.cfm>

Change of School

<http://policies.cua.edu/academicundergrad/changeundergrad.cfm>

Academic Regulations for Undergraduates

<http://policies.cua.edu>.

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Equivalent Experience

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#I>

Overelection of Courses

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#II>

Change of Curriculum, Course or Section

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#III>

Exchange Courses

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#IV>

Summer Sessions

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#V>

Student Classification

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#VI>

Program Concentration (Major) or Specialization

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#VII>

Double Concentration

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#VIII>

Dual-degree Programs

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#IX>

Comprehensive Examination

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#X>

General Degree Requirements

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#XI>

Attendance at Class

<http://policies.cua.edu/academicundergrad/acregsfull.cfm#XII>

Grades and Academic Standing

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#i>

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Grading System

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#ii>

Pass/Fail

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#iii>

Incomplete Grades

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#ix>

Change of Grade

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#x>

Grade Point Average

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#iv>

Dean's List

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#v>

Good Standing

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#vi>

Academic Probation

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#vii>

Dismissal

<http://policies.cua.edu/academicundergrad//gradesfull.cfm#viii>

Withdrawal from the University

<http://policies.cua.edu/academicundergrad/changeundergrad.cfm>

Students looking to withdraw from the University should contact the Office of the Dean of Students to schedule an appointment

Additional Important Information for Students Receiving Federal Financial Aid

<http://financialaid.cua.edu/policies.htm>

Academic Dishonesty

<http://policies.cua.edu/academicundergrad//integrityfull.cfm>

Commencement and Honors

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Commencement

<http://policies.cua.edu/academicundergrad//commhonorsfull.cfm#I>

Diploma

<http://policies.cua.edu/academicundergrad//commhonorsfull.cfm#II>

Honors

<http://policies.cua.edu/academicundergrad//commhonorsfull.cfm#III>

Records and Transcripts

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Policy

<http://policies.cua.edu/StudentLife/studentrecords.cfm>

Directory Information

<http://policies.cua.edu/academicundergrad/records.cfm>

Name of Record

<http://policies.cua.edu/academicundergrad/records.cfm>

Transcripts

<http://policies.cua.edu/academicundergrad/records.cfm>

Student Affairs

The Student Affairs Division promotes and facilitates student learning and holistic development in the Catholic intellectual tradition. In partnership with the academic community and Campus Ministry, meaningful opportunities for intellectual and personal development are provided in a vibrant, faith-based, values-oriented campus community setting. Student-centered programs and services are offered to support and challenge students throughout their educational experience. Institutional resources are available to assist students with personal and community-centered opportunities, requirements, issues, choices and decisions.

A current version of the division's *Student Handbook* may be found at <http://studentlife.cua.edu>.

Resources are available to assist students with personal and community-centered opportunities, requirements, issues, choices and decisions from the following:

- [Alcohol and Other Drug Education](#)
- [Athletics](#)
- [Campus Activities](#)
- [Campus Bookstore](#)
- [Career Services](#)
- [Center for Academic Success](#)
- [Conferences and Pryzbyla Management](#)
- [Counseling Center](#)
- [Dean of Students](#)

Dining Services
Disability Support Services
Housing Services
Orientation Programs
Postal Services
Public Safety
Residence Life
Safety First, Safety Always
Sexual Assault Education and Awareness
Student Conduct and Ethical Development
Student Health Services
Vice President for Student Affairs

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Athletics

<http://www.cuacardinals.com>

The Department of Athletics supports the mission of the university by providing programs and services to enable students to engage in physical activities as an integral part of the overall educational experience. Equal opportunities for male and female participation are provided at the intercollegiate, club, and recreational levels.

CUA is a member of the National Collegiate Athletic Association (NCAA) Division III, Landmark, Old Dominion (football), and Eastern Collegiate Athletic conferences.

As a member of NCAA Division III, CUA adheres to the NCAA philosophy statement, places the highest priority on the overall quality of the education experience and the successful completion of academic programs by student athletes, and upholds the highest standards of sportsmanship and ethical conduct.

The athletic department seeks to provide programs and leadership to enable CUA to be a model NCAA Division III institution in its commitment to academic and athletic excellence.

Campus Activities

The Office of Campus Activities fosters holistic development by providing co-curricular educational opportunities and learning experiences for students. Programs and services facilitate connections to CUA by stimulating student learning and engagement. Students are supported in their co-curricular development and challenged to make appropriate choices that show respect for themselves and others, become servant leaders in their communities, contribute to the common good, and respect and value differences among ideas and people.

Web: <http://activities.cua.edu/>

Career Services

<http://careers.cua.edu>

The Office of Career Services provides programs, services and resources designed to encourage and assist students in the timely engagement in all aspects of career planning, experiential education, pursuit of post-baccalaureate educational opportunities, and job attainment. The office's goal is to empower students to make career and educational choices facilitated by in-depth awareness of vocational interests, abilities, values,

faith, and life goals. Through its efforts the office strives to provide students with the awareness and tools that will facilitate effective life-long career development activities.

Conferences and Pryzbyla Management

<http://pryzbyla.cua.edu>

The Office of Conferences and Pryzbyla Management (CPM) complements the academic mission of the university by coordinating and supporting a wide variety of comprehensive programs. The office is committed to providing quality facilities and services that support the cultivation of community, promote the development of the whole student, foster and celebrate multiculturalism, and contribute positively to the growth of spirit at CUA.

CUA Bookstore

<http://www.cua.bkstr.com>

The CUA Bookstore staff is dedicated to providing you with the best service possible to ensure you have exactly what you need for a successful career at Catholic University.

In addition to selling new and used textbooks, the CUA Bookstore stocks general reading and reference books (including *New York Times* bestsellers at 30% off), a full line of residence hall accessories, school and architectural supplies, and CUA imprinted clothing and gifts. The CUA Bookstore also offers Hallmark greeting cards, magazines, health/beauty aids, as well as facilitates the distribution of graduation regalia. The CUA Bookstore is your destination on campus for all of your technology needs. We are an authorized Apple computer product reseller (laptops, desktops, and iPods.) We also provide academically discounted software, printer supplies, laptop bags and accessories.

Counseling Center

<http://counseling.cua.edu>

The CUA Counseling Center strives to enhance the overall educational experience by assisting students with the opportunities, demands, and challenges of university life. As students grow and develop, they do so in a values-based institution that offers a unique learning and living environment to enable them to discover excellence and experience success.

The CUA Counseling Center assists students with defining and accomplishing personal and academic goals by serving as a multidisciplinary, campus-based mental health organization dedicated to addressing the diverse needs of CUA students. In pursuing an active and fulfilling college life, a student can experience difficulties with adjusting to and balancing new roles and responsibilities. The center provides a broad range of direct clinical/counseling, educational, learning assistance, consultative, outreach, training, assessment, and emergency response programs and services.

CUA Dining Services

<http://dining.cua.edu>

The goal of Dining services is to support the University and the student experience by providing a full complement of food services essential for a

healthy living and learning environment. Services include student dining programs, catering and a convenience store.

Dean of Students

The Office of the Dean of Students (DOS) provides programs and services designed to encourage the holistic growth and development of each student throughout his or her CUA career. The office supports students in the transition to and from college life; empowers students to become active participants and leaders in campus life, both inside and outside of the classroom; engages students in learning opportunities that will allow them to become responsible and contributing members of the campus community; fosters an environment that understands, appreciates and respects cultural and human differences on both the individual and global level; and increases understanding and appreciation of student rights and responsibilities. The office strives to help all students build connections to the campus community that will assist them in navigating life at CUA and better prepare them for their role in society.

Specific areas of focus within the Dean of Students scope of responsibilities include: alcohol and other drug education, off-campus student education and community relations, orientation programs, sexual assault education and prevention, student conduct and ethical development and student persistence and retention. Campus Activities, Residence Life, Student Conduct and Ethical Development, and Student Health Services are departments within the Dean of Students area that provide specialized services to students.

Web: <http://deanofstudents.cua.edu>

Disability Support Services

<http://dss.cua.edu/>

DSS works with students to ensure access to every opportunity for learning and personal growth so that they may participate as fully as possible in campus life. At the same time, students with disabilities are responsible for making their needs known and meeting the academic standards set for all CUA students. Although it is not required that students with disabilities register, students who wish to use accommodations must be registered with DSS. DSS feels that it is important to start things off on the right foot and therefore encourages students to contact us as early as possible. Students registered with DSS receive many benefits that can greatly enhance the academic experience.

DSS works with students to ensure access to every opportunity for learning and personal growth so that they may participate as fully as possible in campus life. At the same time, students with disabilities are responsible for making their needs known and meeting the academic standards set for all CUA students.

In order to get things started in the right direction early on students are strongly encouraged to submit documentation of their disability and the completed necessary forms to Disability Support Services either prior to arrival on campus or as soon as possible once at CUA.

We hope that the information you receive from us will assist you in making a successful transition. To learn more about DSS or the registration process, visit the DSS website at <http://dss.cua.edu>. If you have any questions, please do not hesitate to contact Disability Support Services.

You are also welcome to stop by our office anytime. We look forward to working with you.

Housing Services and Off-Campus Housing Resources

<http://housing.cua.edu>

The Office of Housing Services supports the mission of the university by providing and managing well-maintained, safe and modern multi-use residential facilities that are responsive to the changing needs of students. Housing Services is responsible for the overall management of the campus housing system, which comprises 17 low and medium-rise buildings, having a total capacity for approximately 2,050 residential students. Housing Services is committed to providing facilities that meet student developmental needs, support the formation of community, and encourage the creation of seamless learning environments.

Housing Services also provides resources and options to assist upperclass, graduate, and law students in securing off-campus housing. These options include the Off-campus Housing website where students can search listings for off-campus rental properties, search for roommates, and access links to helpful information regarding living in the metro DC area.

Orientation Programs

The Orientation program facilitates the successful transition of new undergraduate students into Catholic University's intellectual, social, and faith based communities; promotes student learning and development, encourages independence, and individual responsibility; and facilitates continued student success to graduation. This is accomplished through programming that emphasizes the University's academic and community expectations and social and developmental resources and opportunities. Through personal connections with peer leaders, faculty, and administration, new students and their families will develop an introductory understanding and appreciation of the intellectual, social, and service opportunities available, and gain knowledge of campus and community resources.

Web: <http://orientation.cua.edu>

Residence Life

Residence Life cultivates values-oriented communities that are grounded in the faith-based mission of The Catholic University of America; connects students with campus resources to offer continued support and promote student success; offers opportunities for student learning outside of the classroom in support of the university's academic mission; establishes and upholds community living standards; recognizes and respects cultural and human differences; and prepares students for civic engagement and responsibility by providing student leadership opportunities and promoting involvement in residence hall communities. Opportunities within the residential communities will contribute to healthy student development; encourage student citizenship and civility; create connections to the CUA community; and promote individual responsibility for actions and interpersonal accountability for the common good.

Web: <http://residencelife.cua.edu>

Postal Services

<http://postoffice.cua.edu/>

The mission of CUA Postal Services is to provide the University community with timely and accurate handling, distribution and processing of mail. Staff members are available to assist students with a broad range of services.

Public Safety

<http://publicsafety.cua.edu>

The Department of Public Safety provides comprehensive programs, including security patrol, escort, transportation, identification, and access services to maintain a safe and secure campus that is conducive to learning, working, living, and visiting. A staff of trained professionals, including commissioned special police officers, focus on crime prevention and investigation, safety education, emergency preparedness, response, and recovery. Services are coordinated closely with federal and local law enforcement agencies. Safety education and awareness programs are conducted for students throughout the academic year. The department works closely with other student life services to implement initiatives to support healthy individual and community living.

Student Conduct and Ethical Development

Student Conduct and Ethical Development (SCED) educates students with regard to community expectations; coordinates campus resources and support services in the resolution of behavioral problems, including the adjudication and resolution of student conduct interventions; and creates, delivers, and supports purposeful learning opportunities fostering citizenship, community standards, ethics, values, and civility, in a faith-based environment.

When students choose to accept admission to The Catholic University of America (CUA), they accept the rights, privileges, and responsibilities of membership in the university's academic, social, and spiritual community. When student behavior departs from the community expectations, members of the community are expected to challenge and confront these inappropriate behaviors. When that behavior becomes unacceptable and impacts the sense and spirit of community, it will be addressed by peers or administrators who follow the procedures outlined in the *Code of Student Conduct*.

Web: <http://studentconduct.cua.edu>

Student Health Services

<http://health.cua.edu>

The Office of Student Health Services provides an outpatient health-care facility for students in an environment of joy, care, and respect in treatment of the whole person.

In addition to providing health care for illnesses and injuries, its team of medical professionals are actively involved in campus health education.

The staff helps students better understand the nature and causes of their health problems and injuries and the importance of treatment and prevention.

To promote lifelong wellness and to support academic success, students are encouraged and empowered to learn how to reduce their risk of illness and injury and to make appropriate lifestyle choices.

All healthcare provided is confidential and consistent with the beliefs and practices of the Catholic Church.

In fulfilling this mission Student Health Services subscribes to the mission of the university.

Student Medical Insurance

<http://studentinsurance.cua.edu>

Medical (health) insurance is required for all full-time students (domestic and international, graduate and undergraduate) and all part-time international students. A student medical insurance plan, provided by a third party, is available for purchase through CUA. The plan provided by Aetna Student Health, is a student-focused, affordable health insurance policy that protects students within the limits of the plan.

Students who are required to be in the CUA Student Medical Plan will be enrolled in and charged for the plan unless a waiver is completed demonstrating that they are covered by a comparable health insurance policy. This waiver must be completed for each year of enrollment by the established waiver deadline. Students must go to <http://studentinsurance.cua.edu> to access the waiver site to waive out of the plan by the deadline date for each semester. All International students are reminded to submit documentation of proof of coverage in English for review and approval in order to complete the required on-line waiver process.

The student medical plan charge is not refundable or transferable. A student incorrectly billed for the student medical plan must provide notification to the Administrator of the Student Medical Plan before the end of the semester in which the incorrect billing occurred. The specific terms of the health insurance policy can be found on the Student Medical Insurance Page. Any student enrolled in the insurance plan may enroll his or her spouse and/or dependents by direct application to the insurance company.

Multicultural Education and Awareness

Multicultural Education and Awareness enhances the overall student experience by providing educational programming designed to explore culture, connecting students to campus information and resources, and encouraging a welcoming and supportive campus environment.

Web: <http://multicultural.cua.edu/>

Office of Campus Ministry

<http://ministry.cua.edu>

The role of campus ministry is to support the members of CUA community in their growth as individual persons and as a community able to celebrate and live the message of the Gospel of Jesus Christ.

The staff exercises its ministry in a variety of ways: through gathering the community for prayer and liturgy; through social justice projects, community service, educational, and social events; and through sacramental preparation, pastoral counseling, spiritual direction, and retreats. As we strive to grow into a more faithful Catholic community at CUA, it becomes obvious that campus ministry is not the work of a few, but of many. Members of the student ministry staff live in community at The House, giving witness to the Gospel by sharing their time and energies with the larger community. They do this through liturgy, programs, and personal presence. Resident and off-campus student ministers are invaluable on-site animators of community.

The pastoral and professional campus ministry staff, composed of clergy and laity, seeks to be an open and affirming presence for students, faculty, administrators, and staff.

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2015–2016 Fees and Expenses

For information on Fees and Expenses please visit the Enrollment Services website: <http://enrollmentservices.cua.edu/Student-Financial-Information/Costs.cfm>

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Tuition

For information on Fees and Expenses please visit Enrollment Services: <http://enrollmentservices.cua.edu/>

Mandatory Fees

For information on Fees and Expenses please visit Enrollment Services: <http://enrollmentservices.cua.edu>

Housing

For information on Fees and Expenses please visit Enrollment Services: <http://enrollmentservices.cua.edu>

Board

For information on Fees and Expenses please visit Enrollment Services: <http://enrollmentservices.cua.edu>

Application Fees

For information on Fees and Expenses please visit Enrollment Services: <http://enrollmentservices.cua.edu>

Registration Deposits and Other Fees

For information on Fees and Expenses please visit Enrollment

Services: <http://enrollmentservices.cua.edu>

Miscellaneous Charges

For information on Fees and Expenses please visit Enrollment Services: <http://enrollmentservices.cua.edu>

Program Fees

For information on Fees and Expenses please visit Enrollment Services: <http://enrollmentservices.cua.edu>

Payment Plan

For information on the optional monthly payment plan please visit Enrollment Services: <http://enrollmentservices.cua.edu/Student-Financial-Information/PaymentPlan.cfm>

Refund Policy

For information on student account refunds please visit Enrollment Services: <http://enrollmentservices.cua.edu/Student-Financial-Information/Refunds.cfm>.

For information on the university's Refund of Student Charges policy, visit <http://policies.cua.edu/enrollment/refund/RefundStudentCharges.cfm>

Financial Aid

The information contained in this section is subject to change or modification as state and federal regulations and/or institutional policies are revised.

Office of Student Financial Assistance
Fr. O'Connell Hall, Suite 300M
Phone: 202-319-5307
Toll-Free: 888-635-7788
Fax: 202-319-5573
E-mail: cua-finaid@cua.edu
Federal Aid Title IV Code: 001437

The policy pages that follow cover the following areas:

<http://policies.cua.edu/enrollment//finaidundergradfull.cfm>

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Overview

CUA Scholarship and Grant Philosophy

For information visit the Office of Student Financial Assistance: <http://financialaid.cua.edu/aid-types.cfm>

Institutional Aid and Scholarships

For information visit the Office of Student Financial Assistance: <http://financialaid.cua.edu/aid-types.cfm>

Special University-Funded Programs

For information visit the Office of Student Financial Assistance: <http://financialaid.cua.edu/aid-types.cfm>

Need-Based Assistance

For information visit the Office of Student Financial Assistance:

<http://financialaid.cua.edu/aid-types.cfm>

Federal Aid Programs

For information visit the Office of Student Financial Assistance:

<http://financialaid.cua.edu/aid-types.cfm>

State Aid Programs

For information visit the Office of Student Financial Assistance:

<http://financialaid.cua.edu/aid-types.cfm>

Donor-Sponsored Scholarships

For information visit the Office of Student Financial

Assistance: <http://financialaid.cua.edu/aid-types.cfm>

Scholarship Academic Reviews

Policies

For information about the following policies please visit the Office of Student

Financial Assistance: <http://financialaid.cua.edu/policies.cfm>

Academic Progress

Appeals

Aid for Conditional or Provisional Admission

Dependency Override

Fifth Year Funding

Outside Aid Coordination

Verification

Withdrawing

Additional Information

Additional information about financial aid programs, policies and procedures is available at <http://financialaid.cua.edu/default.cfm>

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Appeals

For information visit the Office of Student Financial Assistance:

<http://financialaid.cua.edu/policies.cfm>

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Footnotes

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